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| **THE UNIVERSITY OF MELBOURNE****Joyce Lambert Antarctic Research Fund****2019 Application Form**  |

Please refer to the 2019 Funding Guidelines before completing this form.

# PART A – ADMINISTRATIVE SUMMARY

**A1. Application Details**

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| **Themis Submission ID\*** |       |
| **Themis Project Title** |       |
| **Proposed Start Date** |       | **Proposed End Date** |       |

\*7 digit ID of Themis Submission

**A2. Applicant Details** *(Chief or Coordinating Investigator)*

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| --- | --- | --- | --- |
| **Title** |       | **Full Name** |       |
| **Gender** (*please check appropriate box*) | [ ]  Female |
| [ ]  Male |
| [ ]  Other (*please specify*):  |
| [ ]  Unspecified |
| **Position** |       |
| **Level of Appt.** *(e.g. A, B, C)* |       |
| **FTE***(Full-time equivalent, e.g. 0.5)* |       |
| **Contract Status***(e.g. ongoing, fixed-term)* |      *If fixed-term please specify contract end-date:*       |
| **ECR or mid-career researcher?** | [ ]  Yes (*if yes, please specify):*       |
| [ ]  No |
| **Department** |       |
| **Faculty/School** |       |
| **Telephone** |       | **Email**  |       |

# a3. Participating Researcher Details *(where applicable – duplicate table as necessary)*

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| **Title** |       | **Full Name** |       |
| **Position** |       |
| **Organisation** |       |
| **ECR or mid-career researcher?** | [ ]  Yes (*if yes, please specify):*       |
| [ ]  No |
| **Telephone** |       | **Email**  |       |

# PART B – PROJECT SUMMARY

# b1. Research Background

Briefly describe the nature of the proposed research in plain English (100 word limit). Do not address Selection Criteria – these are to be addressed in *Part C*.

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# b2. Proposed Research Program

Briefly describe the proposed research program, including key milestone dates, deliverables and anticipated research outputs (100 word limit).

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# PART C – SELECTION CRITERIA

Justify the proposed funding activity within the context of each of the following selection criteria:

**C1.** Potential of the proposed research program to foster collaboration with leading national or international Antarctic researchers with potential to generate new research activity, attract future funding or enhance national or international networks **(600 word limit).**

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**C2.** Applicants have appropriate and complementary expertise for the proposed research program. Cross-disciplinary teams and inclusion of early-mid career researchers in proposals will be viewed favourably **(400 word limit per team member; please clearly identify each team member).**

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**C3.** Feasibility of the research program in delivery anticipated outcomes, including realistic milestones, commitment of collaborating organisations, securement of additional funding sources (if any) **(300 word limit).**

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**C4.** Novelty, innovation and/or alignment of the research program with the Grand Challenges set out in the [Research at @ Melbourne](https://research.unimelb.edu.au/research-at-melbourne#our-strategy) Strategy **(300 word limit).**

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# PART D – BUDGET

Briefly detail and justify the proposed budget including any applicant and collaborator in-kind and/or cash contributions. Applicants may insert a budget table if appropriate.

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# PART E – INSTITUTIONAL PARTNERSHIP DETAILS

Identify the nature of any formal partnership held with collaborators’ home institution and the University of Melbourne (e.g. Antarctic CRC, University to University level agreements, and other formal institutional partnerships including Faculty/Departmental agreements) **(300 word limit)**.

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# PART F – DECLARATIONS

*Please note scanned electronic signatures are acceptable. You may also attach separate signature pages for Head of Department/School and Chief/Coordinating Investigator Declarations.*

**Chief/Coordinating Investigator Declaration**

*I declare that the information I have given in this application is true to the best of my knowledge and I understand that any offer of funding may be withdrawn if false information is given.*

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| **Signature** |       | **Date** |       |

**Head of Department/School Declaration**

*I agree to support this application and to host the grant, if successful. I confirm that the Chief/Coordinating Investigator has the time and basic infrastructure resources to pursue the project concerned within the context of existing research, teaching and higher-degree supervision responsibilities.*

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| **Title** |       | **Full Name** |       |
| **Department/ School** |       |
| **Signature** |       | **Date** |       |

# PART G – SUBMISSION OF APPLICATION

1. Save the completed application as a single PDF using the format 2019\_Joyce Lambert Application\_NAME, where NAME is the last name of the Chief/Coordinating Investigator.
2. Submit the completed application via Themis submissions for Head of Department (HOD) approval.
3. Ensure HOD has approved the Themis submission and the status is ‘*Submitted to Research Office*’ by 11.59pm Friday 20 July, 2018.

# PART H – PRIVACY COLLECTION NOTICE

The information in this form is being collected by Research, Innovation and Commercialisation on behalf of Chancellery (Research), the University of Melbourne. You can contact us at 13 6352. The information you provide is being collected in order to record administrative details of the researchers involved in your project proposal, and for use by a central University of Melbourne committee in order to assess the merit of your project proposal. The committee is an academic panel appointed by the Deputy Vice-Chancellor (Research) or delegate. The information will be used by authorised staff for the purpose for which it was collected, and will be protected against unauthorised access and use. The names of successful applicants and a summary of their projects will be reported to relevant University committees and senior officers.

If you do not provide all of the information requested on this form, your application may be deemed ineligible and removed from consideration by the committee. You may access any personal information you have provided to the University by contacting 13 6352. The University of Melbourne is committed to protecting personal information provided by you in accordance with the Privacy and Data Protection Act 2014 (Vic). All information collected by the University is governed by the University’s Privacy Policy. For further information about how the University deals with personal information, please refer to the University’s Privacy Policy or contact the University’s Privacy Officer at privacy-officer@unimelb.edu.au.