# Minimum data requirements

Minimum data must be entered in RGMS by 5:00pm Australian Eastern Daylight Time (AEDT) on 24 January 2018 to allow the NHMRC to commence sourcing suitable assessors. Applications that fail to satisfy this requirement will not be accepted. Applicants must complete the recommended fields as outlined below with correct information. Using placeholder text such as *“text”*, *“synopsis”* or *“xx”* etc. will not be acceptable as minimum data.

Minimum data for the Development Grants scheme consists of the following:

* + General – Application Information: complete fields for Administering Institution, Application Title, Aboriginal/Torres Strait Islander Research (yes/no) and Plain English Summary
	+ A-RC Research Classification: all sections.

Failure to meet minimum data requirements will result in the application not proceeding (see section

10.1 of the *NHMRC Funding Rules 2018*). The above information will be used to identify review panels and assessors. Applicants are advised that any change made to the above fields after 24 January 2018 may impact the review of the application.

Research Administrative Officers (RAOs) are not required to certify applications for the purpose of minimum data; applications should only be certified once complete and ready for submission (see section 10.4 of the *NHMRC Funding Rules 2018* and section 6 of the *NHMRC Advice and Instructions to Applicants 2018*).