AFFORDABLE HOUSING
Hallmark Research Initiative

SEED FUNDING SCHEME ROUND 1 (2021)

**Application Form**

Before completing this form, applicants are strongly advised to read the Guidelines for Applicants, which contains details of the scheme, conditions of grant, staff eligibility and the selection process.

Please complete all responses on this form.

Applications Close COB Monday 12 July 2021

# ADMINISTRATIVE DETAILS

## Project Title

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| --- |
|  |

## Chief Investigator

(Please refer to relevant Guidelines for eligibility – **attach one-page CV**)

|  |  |
| --- | --- |
| **Name** |  |
| **Department/School/ Institute/Centre** |  |
| **Faculty** |  |
| **Email** |  |
| **Phone** |  |

## Team Members

* + 1. List the UoM investigators who will be involved in the project. Add additional rows, if needed. **Attach a one-page CV for each researcher**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name, Title and Email Address** | **Project Role and FTE contribution** | **Department or School** | **Faculty** | **Early Career Researcher Y/N** |
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* + 1. List the external collaborators involved in the project, if any. Add additional rows, if needed. Note: The inclusion of external collaborators is not a requirement of this scheme.

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| --- | --- | --- | --- |
| **Name and Email Address** | **Job Title** | **Organisation** | **Project Role and FTE contribution** |
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## Field of Research (FoR) codes

Please indicate at least two Field of Research (FoR) codes to a six digit level involved in this project. Refer <https://staff.unimelb.edu.au/research/research-systems/reporting/for>

|  |  |  |  |
| --- | --- | --- | --- |
| **FoR 1** | **FoR 2** | **FoR 3** | **FoR 4** |
|  |  |  |  |

## Please identify up to five key words or phrases to describe your project:

1.
2.
3.
4.
5.

## Financial Details

|  |  |
| --- | --- |
| **Amount applied for research stream** (Maximum request amount: $10,000) | **$** |
| **Amount applied for translation and impact stream** (Maximum request amount: $5,000) |  |
| **Administering Faculty** |  |
| **Faculty finance officer details:** |  |
| **Name:** |  |
| **Phone:** |  |
| **Email:** |  |

## Other Funding

Please provide details of any other internal or external funding support provided or sought for the proposed project in the last 12 months (this does not include any funds being sought via the pitch panel).

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| --- | --- | --- | --- |
| **Name of scheme** | **$ value requested** | **Successful Y/N** | **How does the proposed activity differ from that previously requested?** |
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## Certification by Chief Investigator

In submitting this application, the Chief Investigator affirms that:

##### The Chief Investigator bears full responsibility for the conduct of the activity.

##### The Chief Investigator holds a salaried academic appointment at the University of Melbourne of at least 0.5 EFT to at least July 2022.

##### The requested funds do not duplicate a project activity supported by another current internal University grant, external grant or research contract.

##### All project team members have consulted appropriately with their Heads and/or Deans and all have the time and basic infrastructure resources to pursue the project concerned within the context of existing research, teaching and higher degree supervision responsibilities.

##### If non-UoM team members are included in the project team, that intellectual property issues have been discussed and agreed, with appropriate agreements in place, if applicable.

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| --- | --- | --- |
| Signature: |  |  |
| Name:  |  | Date: |

#  PROPOSED PROJECT

## Project Summary

Please provide a brief summary of the project - to be used on the Hallmark Research Initiative for Affordable Housing website should the proposal be successful (150 words maximum).

## Project aims, rationale and methodology

Please describe the project aims, rationale and methodology. Explain how the project is innovative in relation to at least one of the following: methodology and design; area of focus; conceptual approach and analysis; potential impact and engagement (600 words maximum).

## Project Alignment with the Hallmark Research Initiative for Affordable Housing

Please outline how the proposed project aligns with the research goals of the HRIAH. Please also identify the research lens (i.e. design innovation, health, markets and policy, design precedents, sustainability) this project aligns most closely with (200 words maximum).

## Project Sustainability

Please describe potential research directions and/or future funding. Explain the project’s proposed timeline for seeking such funding and what makes this project competitive for such funding (200 words maximum).

## Interdisciplinary Investigation and capacity building

Please describe the complementary roles of the investigators and provide a rationale for the proposed interdisciplinary approach (200 words maximum).

## (If applying for funding top-up) Translation and Impact strategy

If applying for Translation and impact stream funding, please detail your plans to translate your research and/or lead to research impact. (200 words maximum).

## Research schedule

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| --- | --- | --- |
| **Month/time** | **Activity** | **Description of key deliverables** |
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## Expected Outcomes

Please describe the expected outcomes arising from the project and how these outcomes will be achieved (200 words maximum).

## Proposed Strategy

Please outline your proposed strategy for the communication, dissemination and translation of project outcomes (200 words maximum).

## Proposed Budget

Please fully justify each item. Include why it is necessary for the successful conduct of the research project, and how costing/quote has been obtained. Estimates are acceptable.

Add further line items as necessary. Refer to Funding Guidelines for eligible expenditure.

Interdisciplinary stream – max $10,000

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| **Budget item description** | **Cost (Inc. GST)** | **Justification** |
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| Total |  |  |

Translation and Impact stream – max $5000

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| **Budget item description** | **Cost (Inc. GST)** | **Justification** |
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| Total |  |  |

*It is the applicant’s responsibility to ensure that all cost items are correctly budgeted. Further funds will not be provided for cost over-runs or inadequately budgeted items. Please ensure that you calculate correct salaries and* ***on-costs of 30%*** *for any staffing salary scales at the University of Melbourne.*

*If appropriate, the researchers may add a proposal for ‘additional funds’ as a proposed contribution from an external partner.*

## Other contributions

If applicable, please describe and quantify any in kind contributions from non-UoM team members/organisations.

|  |  |
| --- | --- |
| **Description** | **$ Value** |
|  | $ |
|  | $ |
| TOTAL | $ |