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| **THE UNIVERSITY OF MELBOURNE**  **RESEARCH, INNOVATION AND COMMERCIALISATION**  **Melbourne Research Fellowships (Career Interruptions)**  **Final Report Form** |

All researchers who are awarded a Melbourne Research Fellowship are required to submit a report in accordance with the conditions under which the award was made. The completed report should be signed off by the appropriate Head of Department or equivalent. Please ensure all sections are completed and attached as a single file, and submit electronically via[ric-internalgrants@unimelb.edu.au](mailto:ric-internalgrants@unimelb.edu.au).

1. **FELLOW**

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| **Name** |  |
| **Department and Faculty** |  |
| **Telephone** |  |
| **E-mail** |  |
| **Fellowship Start Date** |  |

1. **FELLOWSHIP SUMMARY**

Please provide an overview (approximately 200 words) of the aims, activities and outcomes of the Fellowship. *Please note that this summary may be reported to relevant University committees.*

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1. **REPORT**

Please attach a report (maximum three A4 pages) organised under the following headings:

* **Major Research Project**   
  Focus, key questions, approach (methodology), and findings/outcomes to date.
* **Communication of Results**  
  Please list publications (submitted, accepted or published), conference presentations, workshop presentations, department seminars, media items produced during the Fellowship.
* **External Grants and Fellowships**Please list any external grants or fellowships applied for over the year, and outcomes if known.
* **Engagement in Broader Research Linkages in the University**   
  Please discuss, e.g. higher degree supervision, guest lectures, teaching, professional development courses attended.
* **Benefits of Award**Please discuss what you regard to be the benefits of the Fellowship in terms of your career and future employment prospects. Please clarify any problems encountered or limitations of the Program.
* **Any Other Comments**

1. **FELLOW AND HEAD OF DEPARTMENT SIGNATURES**

**Fellow**

Signed: Date:

**Head of Department**

Comments (optional):

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Name:

Signed: Date:

*Please note that this report is received by RIC on behalf of Chancellery (Research) and will be submitted to the Pro Vice-Chancellor (Research Capability) for review.*