UniMel-UoM Research Fund 2016–17
Guidelines for Applicants

Deadline: Friday 17th June 2016

The University of Melbourne (UniMel) and the University of Manchester (UoM) Research Fund is an initiative of the respective Vice-Chancellors to enhance research collaboration between the two universities. The fund builds on the success of the mobility fund which ran in 2014–15.

The purpose of the fund is to enable staff at both institutions to undertake short-term exchange visits to deepen and extend collaborative research links (not necessarily new links) with a view to enabling collaborators to subsequently make joint proposals to external funding sources for the next phase of their research.

The fund will be targeted to specific areas of overlapping / common interest. At Manchester, the priority areas are the research beacons as well as education, cities, arts and heritage, and digital humanities. At Melbourne, the focus is on the grand challenges, research institutes and hallmark research initiatives. Other areas where there is mutual interest from researchers may also be considered.

Activities and Scope of Support

Proposals may include, but are not limited to symposium, workshops, staff exchanges, giving research seminars/presentations and formation or development of a collaborative network.

The scheme does not cover salaries, equipment, scholarships, conference attendance or tuition fees.

Priority will be given to applications in the discipline areas listed above. Applications in other academic fields with potential for sustainability of the partnership beyond the funding period are also welcome.

Eligibility

University of Manchester: Academic staff members holding full-time or part-time employment from all disciplines are welcome to apply. The lead applicant must be a permanent member of staff. Post-doctoral staff are eligible to apply on the condition that the end of their post-doctoral contract is after the end of the proposed project.

University of Melbourne: Academic staff members holding full-time or part-time employment (minimum 0.5 FTE) from all disciplines are welcome to apply. The lead applicant must be a member of staff at Academic Level A (6) or higher. Honorary researchers can be named as non-lead participants but in doing so must demonstrate that they have capacity to fund their participation. Funds can only support expenses of UniMel employees and graduate research students.

Applications must be endorsed by the relevant Heads of Department/Units and Faculty Deans/Directors of Institutes of the home university.
**Funding**

Grants will be awarded for collaborative projects up to a maximum of GBP5k from Manchester and AUD10k from Melbourne per project.

Each institution will pay funds directly to its researchers. Approval of expenditure will be governed by each university for the portion of funding provided. The funding must be spent within 12 months following the award.

**How to Apply**

There will be a joint call and selection process rather than parallel processes to ensure maximum alignment between research agendas. Applicants should apply online: [http://www.smartsurvey.co.uk/s/Melbourne-UoM/](http://www.smartsurvey.co.uk/s/Melbourne-UoM/)

Any queries should be directed to:

**University of Manchester:** Joanne Jacobs, Senior International Officer
e: joanne.jacobs@manchester.ac.uk t: 0161 306 1716.

**University of Melbourne:** Andrea Pahor, International Grants Officer
e: international-research@unimelb.edu.au t: 8344 8401

**Evaluation Criteria**

Each proposal will be considered by a joint assessment panel and evaluated on the following criteria (with equal weighting):

- Quality of proposed activities
- Impact of visit/exchange (including academic gain)
- Ability to leverage future external funding

**Timeline**

The deadline for application is 00:00 GMT Friday 17th June 2016. Applicants will be notified of the results by 31st July 2016.

**Reporting**

Successful applicants will be required to submit a report outlining the activities undertaken and the actions to be taken forward within one month of completion of the project.

**Other Information**

**University of Manchester:** There is no requirement to produce a fEC costing or Research Approval form and the proposal does not need to be entered onto the Research Management System.

**Travel Insurance:** Details of University of Manchester Travel Insurance can be found on the [Travel Insurance Leaflet](#).

**University of Melbourne:** Only successful applicants are required to enter the application into the Themis Submissions Workbench. This aims to avoid researchers having to obtain Head of Department/School approval in both written form (attached to the application) and via Themis.